2022 Fulton County Continuum of Care
NEW Project Application – Unsheltered Homelessness
Supplemental NOFO

The Fulton County Continuum of Care (FCCoC) is requesting application(s) from qualified nonprofit organizations and local government agencies for new project applications for the 2022 Supplemental Continuum of Care Program Competition. The FCCoC is seeking projects that will make maximum efficient, economical, and effective use of the prospective allocation of the United States Department of Housing and Urban Development (HUD) Continuum of Care (CoC) funds.

The FCCoC will apply for approximately *$1,834,691 of funding to reduce unsheltered homelessness in Fulton County. FCCoC encourages organizations with experience in serving people experiencing homelessness and that have not previously received CoC funds for to apply. To assist organizations new to this process and funding, the FCCoC will hold informational webinars on September 6 and September 7, 2022.

HUD's Policy Priorities for this supplemental NOFO include: *

- **Unsheltered Homelessness**.
- **Involving a Broad Array of Stakeholders in the CoC's Efforts to Reduce Homelessness.**
- **Advancing Equity**.
- **Use a Housing First approach.**

For the supplemental NOFO, the Fulton County CoC will submit a plan for serving individuals and families experiencing homelessness with severe service needs described by the CoC in response to Section VII.B.4 of HUD's Special NOFO.

Severe Service Needs means any combination of the following factors:

- Facing significant challenges or functional impairments, including any physical, mental, developmental, or behavioral health disabilities regardless of the type of disability, which require a significant level of support in order to maintain permanent housing (this factor focuses on the level of support needed and is not based on disability type).
- High utilization of crisis or emergency services to meet basic needs, including but not limited to emergency rooms, jails, and psychiatric facilities;
- Currently living in an unsheltered situation or having a history of living in an unsheltered situation;
- Experiencing a vulnerability to illness or death;
- Having a risk of continued or repeated homelessness; and
- Having a vulnerability to victimization, including physical assault, trafficking or sex work.

For the purpose of the review application scoring and ranking, applicants must describe how this project will work with the CoC to target and prioritize individuals and families experiencing homelessness with severe service needs and who are most vulnerable.

Applicants are expected to thoroughly describe how PSH or RRH projects will utilize housing subsidies or subsidized housing units not funded through ESG or COC and will be awarded points based on the amount of leveraged housing resources.

Applicants are expected to thoroughly describe how the PSH or RRO project will utilize healthcare resources (through direct partnerships with organizations that provide healthcare services, including mental health services to individuals and families (including FQHCs and state or local public health departments] experiencing homelessness who have HIV/AIDS) to help participants. Points will be awarded based on the value of leveraged healthcare resources compared to the amount requested for the project.

Eligible Activities

HUD CoC Program funding the Supplemental NOFO can be used for the following project types:

- **Supportive Services Only (SSO)** – project allows recipients to provide supportive services—such as conducting outreach to sheltered and unsheltered homeless persons and families and providing referrals to other housing or other necessary services—to families and individuals experiencing homelessness.
- **Permanent Housing (PH)**
    - **Permanent Supportive Housing (PSH)** – to include project-based and/or scattered site rental assistance/leasing projects with supportive services for individuals and families experiencing chronic homelessness.
    - **Rapid Re-Housing (RRH)** - housing search and relocation services and short- and medium-term rental assistance to move homeless persons and families (with or without a disability) as rapidly as possible into permanent housing
- **Joint Transitional Housing – Rapid Rehousing Combination Projects** - project combines two existing program components–transitional housing and rapid rehousing in a single project to serve individuals and families experiencing homelessness
- **Homeless Management Information System (HMIS)** The HMIS Lead Agency, as designated by the CoC, may apply for projects under the HMIS program component, which can include budget line items for HMIS and Project Administration. In addition to the eligible costs listed in the previous section, HMIS Leads under the HMIS program component may use funds for other eligible costs related to establishing, operating, customizing, and otherwise administering an HMIS. These additional eligible costs are only available to HMIS Leads.

Acquisition, rehabilitation, and new construction are NOT eligible under the Supplemental NOFO.

The FCCoC is prioritizing supplemental project funding for supportive housing project types including PSH and TH-RRH. All housing projects must include **trauma informed services.**

Projects must meet all CoC Program and HUD requirements.

Continuum of Care Supplemental to Address Unsheltered and Rural Homelessness: https://www.hud.gov/sites/dfiles/CPD/documents/CoC/Unsheltered-and-Rural-Homelessness-NOFO-FR-6500.pdf
CoC Program Eligibility Requirements: https://www.hudexchange.info/coc/coc-program-eligibility-requirements/
CoC Program Laws, Regulations, and Notices: https://www.hudexchange.info/coc/coc-program-law-regulations-and-notices/
CoC Match Documentation: https://www.hudexchange.info/faqs/1561/what-are-the-documentation-requirements-for-in-kind-services-as-match/

Eligible Applicants

- Non-profit organization or unit of local government
- Have capacity to administer federal funding
- Have experience administering programs and services that assist people experiencing homelessness and/or housing crises

Note: Projects selected by FCCoC for inclusion in the Supplemental NOFO application do not guarantee the application will be funded by HUD.

A. Project Information
Project Name (Agency Name + Project Name):
Proposed Project Start Date: _____,2023. **End Date:**-_____
Total HUD Request: $
DUNS Number:
EIN Number:
If the agency has an approved federal indirect cost rate, or plans to use the 10% de minimis rate that should be identified here:_____

NOTE: Indirect Costs are <u>not</u> the same as direct administrative costs charged to the Administration ("Admin") in COC projects

B. Recipient Contact Information	
Name:	
Address:	
City:	**Zip Code:**
Telephone:	
Email:	
Additional Email(s):	

C. Timeline

Fulton County CoC Supplemental NOFO Timeline	
NOFO released to continuum	8/29/2022
TA Sessions: Tuesday, 9/6 at 1pm-2:30pm and Wednesday, 9/7 at 9am-10:30am	9/6/22 and 9/7/22
Project Applications Due from each applicant/agency	**9/19/2022**
Meet to Train Peer Reviewers & Distribute Applications	9/21/2022
Peer Reviewers Scores Project Applications Due + Discussion	9/26/2022
Recommendations Provided to the Development Comm.	9/27/2022
Development Comm meets to discuss recommendations	9/29/2022
CoC board Meeting to approve recommendations	9/30/2022
Applicants Notified of inclusion in CoC Special NOFO Application	**10/5/2022**
Appeal Process Begins	10/5/2022
Appeal Process Ends	10/12/2022
Deadline for recommended projects to submit applications into e-snaps	10/12/2022
HUD's Final Date for List of Project Ranking by Priority in e-snaps	10/13/2022
Send Final Application Draft provided to Development Comm. to review and approve	10/13/2022
Receive Approval from Development Comm.	10/17/2022
Fulton County/Collaborative Applicant enters final of the Planning Grant, Coordinated Intake and Assessment Grant (CIAS), and the Consolidated Application	9/18/22 - 10/19/22
FINAL CoC Supplemental Application Due to HUD at 8pm	10/20/2022

D. Information Session

The same content will be covered in each session; however, there will be Q and A in each session that may cover different topics based on attendee's interest. Any staff responsible for program oversight and application submission are strongly encouraged to attend at least one session and are welcome to attend both. Below are links to register for the **remote** information sessions. Please be sure to register in advance so you receive the links to join the remote meetings.

Information Session 1	Information Session 2
Tuesday, September 6, 2022 1:00 p.m. to 2:30 p.m. REGISTER	Wednesday, September 7, 2022 9:00 a.m. to 10:30 a.m. REGISTER

E. Threshold and Scoring Criteria

Applicants must certify **(X)** all threshold and scoring criteria in their application for it to be considered. **Threshold criteria:** Project must demonstrate its ability to pass **all** the threshold criteria for the project to be reviewed. Provide appropriate documentation to:

	a) Certify the project will use HMIS. For DV providers, certify use of RI's comparable database for survivors of domestic violence.
	b) Certify the project will follow Coordinated Entry policy and procedure
	c) Certify the project will use Housing First and low barrier approach; describe this approach in scoring criteria part (a)
	d) Certify the applicant has no outstanding delinquent federal debts; no debarments and or suspensions from doing business with federal government
	e) Certify the applicant has an accounting system that meets federal standards as described at 2 CFR 200.302
	f) Certify commitment to compliance with HUD's Equal Access and Fair Housing Rules and commitment to ongoing training on both regulations that include implementation strategies
	g) Describe Trauma-Informed Care approach and TIC will be demonstrated in practice in the project
	h) Target population must meet HUD homeless definition of Category 1 and 4. Identify which target and priority population(s) will be served by the project.

	i) Demonstrate in the project budget that no more than 10% of the total COC program budget is for administrative costs
	j) Demonstrate in the project budget that all COC funds requested are matched with an amount that is at least 25% of the COC funds requested (excluding any amount in the leasing budget line item) with cash or in-kind resources. Demonstrate clearly that all matching funds are COC eligible expenses.
	k) Certify an agency representative will annually participate in minimum of four CoC membership meetings.

Scoring Criteria:

- A project will be awarded points up to the maximum amount listed below for its ability to demonstrate the expectations of the scoring criteria.
- There are a total of **108 points** available. Projects with higher scores relative to other project applications of the same type will be prioritized for COC funding.
- Projects scoring less than 80 points will not be considered for funding.

Question	Score Matrix
a) Applicant understands the Housing First Philosophy and its low barrier approach; describe a solid plan to implement this philosophy and approach within the project. **(5 points)**	• 5 Points: Strong plan that has been operational 2 or more years. • 3 Points: New plan that has been operational less than 2 years. • 1 Points: New plan that will be operational in 2022
b) Describe how the proposed project will serve individuals and families experiencing homelessness with severe service needs **(5 points)**	• 5 Points: fully explains how the proposed project will serve individuals and families experiencing severe service needs • 3 Points: partially explains how the proposed project will serve individuals and families experiencing severe service needs • 1 point: Does not explain how the project will serve individuals and families experiencing severe service needs
c) Describe experience with proposed project type and homeless population or other	• 10 Points: Extensive (5+ years) experience with proposed project type

relevant/related supportive service expertise, especially with housing insecure or homeless households. Describe how the proposed project is consistent with the CoC's plan for serving individuals and families experiencing severe service needs **(10 points)**	• 5 Points: 2 to 4 years' experience with the proposed project type • 2 Points: Less than 2 years of experience for the proposed project type
d) Describe/demonstrate the capacity to appropriately manage state/federal funds and to leverage other funding **(5 points)**	• 5 Points: Response is clear and concise; financial statements/IRS Form 990 are current (without concerns); board consists of volunteer/ diverse members; applicant has experience administering federal funds; • 3 Points: Response is adequate; financial statements/IRS Form 990 are current (any concerns addressed); board consists of volunteer/ diverse members; applicant has experience administering government funds; and there are no match/leveraging concerns for reaching capacity • 1 Point: Response unclear and leaves unanswered questions; financial statements and/or IRS Form 990 are not current (with concerns); board consists of local volunteer/diverse members; applicant has experience administering grant funds; and/or there are match/leveraging concerns for reaching capacity Response and required documentation does not demonstrate experience or capacity to carry out project = 0 (May be rejected by the review team) *Local government applicants (county or municipality) should receive full points for this criteria provided that match has been adequately demonstrated.

	Applicants with open (unresolved) monitoring findings or concerns from HUD, Fulton County, or any other governmental or foundation funder, that doesn't demonstrate a satisfactory corrective plan of action may lose additional points or be determined not to meet threshold.
e) Describes how the PSH or RRH project will utilize housing subsidies or subsidized housing units not funded through ESG or COC. If applicant plans to leverage housing resources, will at least 50% of participants be served in Non-CoC, Non-ESG units? **(5 points)**	• 5 points: Applicants demonstrate partnerships exist at or above 50% • 3 points: Applicant demonstrates partnerships exist, but 50% not demonstrated • 0 points: No partnerships exist
f) Describe how the PSH or RRH project will utilize healthcare resources to help participants. Value of Healthcare servies provided is equal to at least 50% of proposed funding requested. **(5 points)**	• 5 points: Applicant demonstrates partnerships exist at or above 50% • 3 points: Applicant demonstrates partnerships exists, but 50% not demonstrated • 1: No partnerships exist
g) Describe the organizational infrastructure and administrative/financial capacity to deliver the project as proposed. Provide copies of operational policies **(5 points)**	• 5 Points: Organization operational policies are relevant, up to date, and addresses infrastructure and financial management. • 3 Points: Organization operational policies are relevant, have been updated in the last 2 years. • 1 Point: Organization operational policies last update was 2 or more years.
h) Describe collaboration with other community partners to expand resources available to clients within the program. **(5 points)**	• 5 Points: Describe 5 or more partnerships • 3 Points: Describe 2 to 4 partnerships • 1 Point: Describe 1 partnership • 0 Points: Does not describe any partnerships

i) Program design includes (1) provision of appropriate housing, and the type, scale, and location of the housing are adequate to meet the needs of the program participants described to be served. Includes meaningful (2) evaluation, mention of whether housing units are already secured, and cultural/linguistic competency. (3) Program design is fully described, accessible, and appropriate to the project proposed and fits the needs of the target population. (4) Core outcomes are discussed (exs: stable housing, education, employment, and social-emotional wellbeing/community connections). **(10 points + an additional 5 points if the units are demonstrated within this section to already be secured)**	• 10 Points: Program design meets all criteria and demonstrates 5 or more years of service • 5 Points: Program design meets 80% of criteria • 2 Points: Program design meets 79% or less of criteria • **5 Bonus Points:** Units are secured
j) Describe how the project will incorporate lived experience of homelessness in organizational governance, as well as in program design, implementation (including staffing) and evaluation/improvement. Includes discussion of compensation for expertise if that is applicable within the program. **(5 points)**	• 5 Points: Program design incorporates lived experience of homelessness in all criteria for 3 or more years • 3 Points: Program design incorporates lived experience of homeless in all criteria for 1 to 2 years • 1 Point: Program design incorporates lived experience of homeless in all criteria for less than one year • 0 Point: Program design does not incorporate lived experience of homeless
k) There is a reasonable timeframe to plan and implement the project and a quality staffing plan sufficient to implement proposed activities; includes justification of caseload range for each direct services position and description of strategies to ensure staff have lived experience of homelessness and/or reflect the identities of prioritized populations **(10 points)**	• 10 Points: Demonstrates a reasonable implementation timeframe and quality staffing plan. • 5 Points: Demonstrates an average implementation timeframe and staffing plan • 1 Point: Provided unattainable time plan and insufficient staffing plan

l) Proposed Supportive Services are adequate to support the target population; the strategies to and level of focus on priority subpopulations is described **(10 points)**	• 10 Points: Supportive services met or exceed the need for the target population. • 5 Points: Proposed supportive services are average and meet the need for the target population. • 1 Point: Proposed supportive services are inadequate and does not meet the need of the target population.
m) Budget costs are reasonable, competitive and activities listed are eligible. Include information on local and state cost comparison to manage similar programs. **(10 points)**	• 10 Points: Costs are reasonable, competitive and activities listed are eligible. • 5 Points: Costs are mostly reasonable, and 90 percent of activities are eligible. • 1 Point: Cost are not reasonable or competitive
n) Letters of support from at least one collaborating agency, specifically housing and healthcare agencies, is submitted at the time of application submission (these letters are excluded from page count requirements and should be attachments separate from the application). No letters will be accepted after the application deadline. **(5 points)**	• 5 points: Provided five or more collaborative support letters. • 3 points: Provided 2 to 4 collaborative support letters. • 1 point: Provided 1 collaborative support letter.
o) Explain how program aligns with Fulton County's 2020-2024 Consolidated Plan goals. **(3 points)**	• 3 points: Detailed examples of how program aligns with Consolidated Plan. • 2 points: General examples of how program aligns with Consolidated Plan. • 0 points: Example not provided.
p) Project proposes PSH or TH-RRH, which is prioritized by the Fulton County CoC **(5 points)**	• 5 points: Project is in the PSH or TH-RRH category • 0 points: Project is not in the PSH or TH-RRH category

F. Submission Details

The application and attachments must be submitted as a PDF electronically to the
FultonCountyNOFO@sfg-inc.net on or before 5 p.m. Eastern Daylight Time on Monday,
September 19, 2022.

- A successful application will not exceed 10 double-space pages (does not include introduction page and required attachments) with 1-in margins and 12-point font.
- **Threshold Criteria** in accordance with the lettering convention used in the Threshold Criteria section of this APPLICATION.
- **Scoring Criteria** in accordance with the lettering convention used in the Scoring Criteria section of this APPLICATION.
- Project Budget (not included in 10-page limit for the narrative); budget with clear delineation of COC Costs and matching costs. Administrative Costs are capped at 10%. Please submit the budget as an attachment. (Excel format preferred for this attachment only).
- Most recent Form 990
- Most recent HUD monitoring report (if applicable).
- Copy of IRS 501(c)3 tax exempt letter
- Letters of Support
- Match Documentation

G. Award Notification

- All applicants will be informed via email if their project was selected to be submitted as part of Fulton County's Collaborative Application for COC funding or rejected.
- Accepted/selected email notifications will include a total approved project budget. All project selections are pending final approval from HUD and may be amended per feedback Fulton County CoC and from HUD.
- Applicants with projects that are rejected for funding may appeal the decision by submitting an appeal in writing to FultonCountyNOFO@sfg-inc.net on or before the appeals deadline in the timeline.

H. Assurances

To the best of my knowledge and belief, all information in this application is true and correct. I am fully aware that my agency is solely responsible for compliance with all HUD rules and regulations. The governing body of the applicant has duly authorized this document, and the applicant will comply with the following:

● Applicant will complete the HUD Project Application forms with the same information as contained in this application unless the NOFO Committee has made adjustments during the rating/ranking process.

● Applicant understands that Fulton County, as the CoC lead, coordinates the local application process.

● Applicant agrees to participate fully in Homeless Management Information System (HMIS). Information in HMIS should be entered timely and accurately.

● Applicant agrees to abide by all CoC Written Standards applicable to the project requested.

● Project agrees to participate in the Fulton County Coordinated Entry (CE) system.

● Applicant understands that HUD CoC funded homeless projects are monitored by Fulton County as the CoC lead. This can include an annual site visit, annual submission of the applicant's most recent APR submitted to HUD, and submission of the most recent audited financial statement.

● If awarded funding, the applicant agrees to inform Fulton County when the following occur:

√ The organization has staff vacancies that could affect the projected number of participants served or result in HUD funds not being fully expended.

√ There are changes to an existing project that are significantly different than what the funds were originally approved for, including any budget amendments/modifications submitted to HUD.

√ There is an increase/decrease of other funding to the project that could affect the projected number of participants, services provided, ability to meet matching/leveraging requirements, etc.

✓ There are significant delays in the start-up of a new project.

Name:	
Title:	
Phone:	
Email:	
Signature:	
Electronic signature authorization:	☐ I agree that by checking this box it is the legal equivalent of my manual signature on this agreement. I confirm that I have reviewed and agree with the conditions above.
Date:	

*Definitions:

- **Unsheltered Homelessness**: This NOFO supports this highly vulnerable population by supporting CoCs in their efforts to identify people living in unsheltered situations, including encampments, and connect them with health and housing resources. Applicants proposing to serve participants experiencing and/or with a history of unsheltered homelessness anywhere within the Fulton County Continuum of Care geographic area are eligible to apply.
- **Involving a Broad Array of Stakeholders in the CoC's Efforts to Reduce Homelessness.** As required by HUD via this NOFO, Fulton County Continuum of Care will work with a variety of stakeholders to develop and implement a CoC Plan to Serve Individuals and Families Experiencing Homelessness with Severe Service Needs. Projects funded through the supplemental NOFO must indicate a commitment to assisting in fulfilling that CoC plan.
- **Advancing Equity**. HUD is emphasizing system and program changes to address equity within CoCs through identifying and addressing the needs of subpopulations who are disproportionally more likely to experience homelessness.
- **Use a Housing First approach.** All Fulton County CoC projects must follow a Housing First approach.