

**FCWPES BOARD OF DIRECTORS MEETING  
MINUTES SUMMARY  
Thursday, January 29, 2015**

**BOARD MEMBERS ATTENDING:**

**Debra W. Howell, Diann Jenkins, Elizabeth Norman, Greg Fann, Pete Haley, Jessica Johnson, Mary Watson, Maureen Kelly, Michael Hill, Nikki Champagnie, Oscar Prioleau, Jr, Perry Herrington, Rachel Obumba, Tommie R. Jones**

**STAFF:**

**Alexis Leonard, Audrey Lawrence, Darrien Moore, David Keyes, Kenneth R. Fitzgerald, Michelle Vialet, Omar Jarrett, Sonia Wilson,**

**GUEST:**

**Tony Tucker**

Board Chairman Mr. Tommie Jones called the meeting to order at 9:30 A.M. Chairman Jones introduced himself and asked Board members to introduce themselves. Board Chairperson Jones reviewed the agenda and verified that no public comments cards had been submitted.

Chairman Jones continued with the meeting. He verified the presence of a quorum and asked for the board to review the minutes from the previous board meeting that was held on September 25, 2014.

- Motion made by P. Haley and seconded by D. Howell.
- Vote was passed unanimously by board members.

**Chairman's Report:**

Chairman Jones continued the meeting by presenting the Chairperson's Report. He began his report by stating that in the packet of every board member they received an Affidavit which was requested by the Governor's office.

**CHAIRMAN'S BOARD APPROVED MOTIONS:**

**Approval of the Budgets for New Grants**

Chairman Jones called for a motion to the Approval of the Budget for the New Grants.

- Motion made by P. Haley and seconded by M. Kelley.
- Vote was passed unanimously by board members.

**One Stop Certification Policy Revision:**

Chairman Jones called for the motion to be made to accept the revisions.

- Motion made by M. Kelley and seconded by D. Howell.
- Vote passes unanimously by the board.

**Approval to hire Consultants to assist with WIA and WIOA transitions** (no more Chairman Jones called for the motion to hire consultants to assist with the implementation of the WIOA program.

- Motion made by P. Herrington and seconded by J. Johnson.
- Vote was passed unanimously by the board.

**Approval to Inter-Fund Transfer with WIA funds:**

Chairman called the motion to approve the Inter-Fund Transfer

Motion was made by D. Howell and seconded by P. Herrington. Vote was passed unanimously by the board.

**Approval to change Fulton County residency policy to 3 months from 6 months.**

Chairman called for the motion to be made to approve the residency policy from 6 months to 3 months.

- Motion was made by P. Herrington and seconded by N. Champagnie.
- Vote was passed unanimously by the board

**RECOMMENDATIONS FROM THE BOARD DEVELOPMENT AND VISIBILITY TASK FORCE**

**Membership Application Form**

- Motion was made by P. Herrington and seconded by D. Howell.
- Vote was passed unanimously by the board.

## **Board Member Referral Form**

This form is used by the partners who would like to submit recommendations to the board.

- Motion was made by M. Kelley and seconded by D. Howell.
- Vote was passed by board members unanimously.

## **RECOMMENDATIONS FROM THE QUALITY ASSURANCE TASK FORCE**

**Proposed Revisions to Office of Workforce Development Policy, Chapter 7, and Section A- Employer Relations** Specialist/Business Consultant. Chairman called for the motion on the revised policy.

- Motion was made by G. Fann and seconded by P. Haley.
- Vote was passed by board members unanimously.

## **Approval for Additions and Changes to the Fulton County Eligible Provider List.**

Providers who currently have programs that are agreed upon with Fulton County/Office of Development to increase the programs due the changes in the economy and based on the need to train. Chairman call for the motion to be made on the changes in the Eligible Provider List.

- Motion was made by D. Jenkins and seconded by G. Fann.
- Vote was passed by unanimously by the board.

## **Recommended Program Change Request:**

Chairman called for the motion to the recommended changes.

- Motion was made by O. Prioleau and seconded by D. Howell to accept the changes. There was one (1) opposed by N. Champagnie
- Vote was taken and passed by the board.

## **RECOMMENDATIONS FROM THE YOUTH COUNCIL**

### **Approval for payroll services agency.**

Chairman called for the motion in order to seek an agency to outsource the payroll services for customers .

- Motion was made by G. Fann and seconded by D. Jenkins.
- Vote was taken and passed unanimously by the board.

## **SPECIAL REQUEST:**

Upcoming AMBCC Summit at the Georgia Pacific Building on February 27, 2015 cost \$500.00 for our delegate. Excellent exposure for Fulton County

- Motion was made by G. Fann and seconded by M.Kelley.
- Vote was taken and passed unanimously by the board.

Chairman call for the motion to participate in the Summit

Motion was made by O. Prioleau and seconded by D. Howell. Vote was passed unanimously by the board.

## **Legislative, performance measures, financial and program report given by staff.**

Next meeting date: March 26, 2015 and June 25, 2015

Closing Remarks were given by Chairman Jones and he strongly encouraged board members to become active on one of the three (3) boards where you are able to provide insight with policy/procedures and recommendations to bring forth to the full board.

The next FCWPES Board of Directors meeting will be held on Thursday, March 26, 2015 and Thursday, June 25, 2015

No additional business, questions, or issues were initiated and Chairman Jones declared the meeting Adjournment: Thursday, January 29, 2015 @ 11:09am

To receive a copy of meeting minutes summary,  
please contact Kenneth R. Fitzgerald at (404) 613-6378