130 Peachtree Street Atlanta GA 30303 Tel: (404) 612-5800



# INVITATION FOR SALE BY SEALED BID

# Solicitation No. **14-0193-0002-032-9** 0 Paul D West Drive, College Park, Georgia 30337

For

# Department of Real Estate and Asset Management Land Division

Bid Issuance Date: July 19, 2022

Date of Bid Opening: Time of Bid Opening: Date of Open House:	September 20, 2022 11:00 A.M. N/A
Location of Bid Opening:	Bids shall be read via Zoom at 11:05 A.M. Join Zoom Meeting at <u>https://zoom.us/j/96799588690</u> (See Paragraph 9 for more detail)
Purchasing Contact: Email address:	Mark Hawks, Chief Assistant Purchasing Agent mark.hawks@fultoncountyga.gov

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## Invitation for Sale by Sealed Bid by Fulton County Government for the Sale of 0 Paul D West Drive, College Park, Georgia 30337 Solicitation No. 14-0193-0002-032-9

#### SECTION 1 - Instructions to Bidders

Fulton County Government ("County") invites sealed bids for the sale of County-owned real property located at 0 Paul D West Drive in College Park, known by Tax Number 14-0193-0002-032-9.

#### 1. DESCRIPTION OF THE REAL PROPERTY

The subject is a .5366-acre unimproved tract of land in the service area in the City of College Park's Six West District redevelopment planning area. See Exhibit 4 for Legal Description.

#### 2. GENERAL INFORMATION

- a. The Bid Document: This Invitation for Sale by Sealed Bid and supporting documents can be downloaded from BidNet Direct at: <u>https://www.bidnetdirect.com/georgia/fultoncounty</u>.
- b. **Bid Contact**: Inquiries regarding bid requirements shall be directed in writing to:

Fulton County Purchasing Department Attn: Mark Hawks 130 Peachtree Street, S.W. Suite 1168 Atlanta, GA 30303 Email: mark.hawks@fultoncountyga.gov Phone: (404) 612-5812

Reference: Solicitation No. 14-0193-0002-032-9

#### 3. TERMS AND CONDITIONS APPLICABLE TO THE SALE

- a. The property is being sold "as is" "where is" and "with all faults" and will be conveyed by quit claim deed only.
- b. At the time of submission of the offer, the Bidder must submit Earnest Money in certified funds in the amount of 10% of the bid amount. Certified checks should be made payable to Fulton County. A copy of the check is to be submitted with the bid, and the original of the check must be received in the Purchasing Department within 5 Business Days of Bid Opening via mail as follows:

Purchasing and Contract Compliance 130 Peachtree St. Atlanta, GA. 30519 Attn: Mark Hawks

- c. The earnest money of all unsuccessful bidders shall be returned immediately upon completion of the Bid Evaluation Period.
- d. At the time of submission of the offer, the Bidder must provide evidence of availability of funds to close from a banking institution (Proof of Funds).
  A mortgage or loan commitment does <u>not</u> constitute Proof of Funds for purposes of this transaction.
- e. Any and all due diligence and property inspections should be completed before the date of the Bid Opening since there is no provision for a due diligence period after bids have been opened.
- f. Bidders are required to be represented by a real estate salesperson (agent or broker) licensed to do business in the State of Georgia. The County will pay a real estate commission of 5% of the sales price, payable at closing, provided that said representative is duly licensed and that he/she is providing services to the Buyer under an Exclusive Buyers Brokerage Agreement.
- g. Funds shall be collected from the Successful Bidder at the closing in the form of cashier's check, wire transfer, or bank issued check.
- h. All closing costs, including the County's closing attorney's fees shall be borne by the Successful Bidder and shall be paid at closing.

#### 4. PROPERTY INSPECTION/OPEN HOUSE

#### N/A

A Property Inspection/Open House applies only to Properties where there is a building and/or other structures with interior square footage or where there is a gate that is locked or access is otherwise barred or constrained. In those cases, a representative of the County's Land Division will be on hand to facilitate access to the Property and answer questions. Note, however, that verbal responses do not bind the County. Bidders should rely on this Invitation for Sale by Sealed Bid as the official source of information (see Section 5 below).

#### 5. QUESTIONS AND ANSWERS

Any questions regarding the bid documents or the bid process that are not answered in the Invitation for Sale by Sealed Bid shall be directed in writing to the Department of Purchasing and Contract Compliance; questions must be received no later than **2:00 PM**, **Tuesday**, **August 16**, **2022**. Inquiries may be submitted in BidNet Direct within the solicitation document. Telephone inquiries will not be accepted.

The County's answers to duly initiated inquiries that are material to the bid will be in the form of written Addenda to this Invitation to Bid. Addenda will be posted on BidNet Direct at <u>https://www.bidnetdirect.com/georgia/fultoncounty</u>. The Bidder should check BidNet Direct before finalizing his/her bid for any addenda that may have been posted. No verbal response will bind the County. Only the County's written communications (the Invitation for Sale by Sealed Bid and any Addenda) constitute an official response.

#### 6. PREPARATION AND SUBMISSION OF BIDS

Bid forms must be submitted in accordance with the following instructions:

- a. Bidders shall scan and submit Bid online for each property. A completed Bid consists of the following documents listed below, duly executed as appropriate.
  - i. Bid Schedule (must use Fulton County form, attached)
  - ii. Real Estate Sales Contract (must use Fulton County form, attached)
  - iii. Non-collusion Affidavit (must use Fulton County form, attached)
  - iv. Proof of Funds
  - v. Copy of the Earnest Money Deposit (in certified funds made payable to Fulton County). A scanned copy of the check is to be submitted with the bid; the original check must be received within 5 Business Days of Bid Opening via mail delivered to:

Purchasing and Contract Compliance 130 Peachtree St. Atlanta, GA. 30519 Attn: Mark Hawks

- vi. Evidence of Authority to Sign (when applicable)
- vii. Exclusive Buyers Brokerage Agreement (fully executed)
- b. Documents shall be signed and dated. All blank spaces must be typed or hand-written. All dollar amounts must be in BOTH words and figures. In the event of discrepancy, bid amounts written in words shall prevail over the amount written in figures. Any corrections to any entry must be lined out and initialed by the Bidder. The use of correction tape or fluids is prohibited.
- c. In cases where the Bidder is a company or organization, bids shall be signed by hand by an officer or principal of the Bidder with the authority to execute a Real Estate Sales Contract.

Joint ventures, consortia, associations or partnerships shall be treated the same as any other company or organization. Evidence of the signatory's authority to sign and a listing of the full names and addresses of all participants in the joint venture, consortium, association or partnership shall be attached to the Bid submittal.

d. Bidder's real estate broker or agent is required to affix his/her signature to the Bid Schedule and Real Estate Sales Contract and to provide complete contact information.

#### 7. WITHDRAWAL OF BIDS

Bids may not be withdrawn once they have been received and opened by the County.

#### 8. NO CONTACT PROVISION

It is the policy of Fulton County that the evaluation and award process for County contracts shall be free from both actual and perceived impropriety, and that contacts between potential vendors and County officials, elected officials and staff regarding pending awards of County contracts shall be prohibited.

- A. No person, firm, or business entity, however situated or composed, obtaining a copy of or responding to this solicitation, shall initiate or continue any verbal or written communication regarding this solicitation with any County officer, elected official, employee, or designated County representative, between the date of the issuance of this solicitation and the date of the County Manager's recommendation to the Board of Commissioners for award of the subject contract, except as may otherwise be specifically authorized and permitted by the terms and conditions of this solicitation.
- B. All verbal and written communications initiated by such person, firm, or entity regarding this solicitation, if same are authorized and permitted by the terms and conditions of this solicitation, shall be directed to the Purchasing Agent.
- C. Any violation of this prohibition of the initiation or continuation of verbal or written communications with County officers, elected officials, employees, or designated County representatives shall result in a written finding by the Purchasing Agent that the submitted bid or proposal of the person, firm, or entity in violation is "non-responsive", and same shall not be considered for award.

The procedures specified herein shall not bar the Land Administrator from initiating contact with the apparent high bidder with the express purpose of closing the transaction. In the event that the apparent high bidder fails or declines to close the transaction, the authority of the Land Administrator to initiate contact shall be extended to the next high bidder, and so on until all opportunities to close the transaction have been exhausted.

#### 9. BID OPENING

Bids shall be read via zoom at 11:05 A.M. Join Zoom Meeting at https://zoom.us/j/96799588690 Meeting ID: 967 9958 8690 One tap mobile +14702509358,,96799588690# US (Atlanta) +14703812552,,96799588690# US (Atlanta)

Dial by your location +1 470 250 9358 US (Atlanta) +1 470 381 2552 US (Atlanta) +1 267 831 0333 US (Philadelphia) +1 301 715 8592 US (Washington DC) +1 312 626 6799 US (Chicago) +1 646 518 9805 US (New York) +1 646 558 8656 US (New York) +1 651 372 8299 US (Minnesota) +1786 635 1003 US (Miami) +1 669 219 2599 US (San Jose) +1 669 900 9128 US (San Jose) +1720 928 9299 US (Denver) +1 971 247 1195 US (Portland) +1 206 337 9723 US (Seattle) +1 213 338 8477 US (Los Angeles) +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston) +1 602 753 0140 US (Phoenix)

Meeting ID: 967 9958 8690

#### **10. RIGHT TO REJECT BIDS**

The County reserves the right to reject any and all bids and cancel the sale at any time prior to closing.

Any and all bids may be rejected if they are deemed in the judgment of the County to be non-responsive to the Invitation for Sale by Sealed Bid.

#### **11. APPLICABLE LAWS**

All applicable laws and regulations of the State of Georgia and ordinances and regulations of Fulton County shall apply. Pursuant to the Revised Purchasing Code 11-1, the County's decision to reject a bid to purchase surplus real property is not subject to protest.

#### 12. BASIS OF AWARD

The award shall be made in accordance with the provisions of the Invitation for Sale by Sealed Bid and as approved by the Board of Commissioners prior to the public offering. Award will be made to the highest responsible bidder, provided that the price offered is deemed by the Land Administrator to be equal to or greater than the Fair Market Value as determined by the County's appraisal. All bids may be rejected if they are deemed in the judgment of the County to be non-responsive to the Invitation for Sale by Sealed Bid.

#### 13. DETERMINATION OF SUCCESSFUL BIDDER

The Real Estate Sales Contract will be awarded to the highest responsive, responsible bidder, provided that the price offered by such bidder is acceptable to the Land Administrator, with the concurrence of the County Manager, based upon its fair market value as determined by appraisal.

- 1) **Responsive Bidder**: The evidence submitted by the bidder shall satisfy the County that the bidder has the capacity to complete the purchase of the property.
- 2) **Responsible Bidder:** In order that the bid is deemed responsible,
  - a. The bidder shall submit a complete Bid that includes all documents as set out in this Invitation for Sale by Sealed Bid and any pertinent Addenda, without irregularities, excisions, special conditions, or alternatives unless specifically requested in the Invitation for Sale by Sealed Bid.
  - b. The amount of the bid is not less than the amount deemed to be acceptable by the Land Administrator, with the concurrence of the County Manager, based on the property's fair market value as determined by appraisal.

#### 14. RETURN OF EARNEST MONEY TO UNSUCCESSFUL BIDDERS

Upon completion of the Bid Evaluation by the Land Administrator and acceptance of the Land Administrator's recommendation by the County Manager, all bidders shall be notified that a Successful Bidder has been selected. At that time, earnest money shall be returned to all unsuccessful bidders by certified mail.

#### 15. NOTICE OF AWARD AND CLOSING

Upon completion of the evaluation of the bids by the Land Administrator and acceptance of the Land Administrator's recommendation by the County Manager, the Land Administrator shall

- i. send the Successful Bidder a Notice of Award, and
- ii. request the preparation of the Quit Claim Deed by the Closing Attorney.

When the Quit Claim Deed has been prepared, it will be presented along with the Purchase Contract to the Chairman of the Board of Commissioners for execution. At that time, the Land Administrator shall direct the Closing Attorney to provide instructions to the Successful Bidder in all matters relating to the closing, including time and date of the closing and the type and amount of funds to be collected at the closing.

Upon the closing of the transaction, the Closing Attorney shall distribute all closing documents and cause the deed to be recorded.

#### 16. COUNTY'S RIGHTS UPON FAILURE OF SUCCESSFUL BIDDER TO CLOSE

In accordance with the terms set forth in this Invitation for Sale by Sealed Bid under this subsection, the County shall, as may be necessary, pursue its rights upon the failure of the Successful Bidder to close the transaction for which Notice of Award has been made. If for any reason the Successful Bidder fails to close within 30 days of the Notice of Award, i.e., render full payment of the consideration upon which the bid was awarded, such failure shall be construed as a refusal to pay the consideration due the County under the terms of the Real Estate Sales Contract and Invitation for Sale by Sealed Bid and as a refusal to accept the County's deed. The County shall, at its option, retain the earnest money deposit and have the right to pursue any and all remedies available to it at law or in equity, including but not limited to the right to specific performance. If the County is successful Bidder pay the County's reasonable attorney's fees incident thereto.

# 17. SUCCESSFUL BIDDER'S RIGHTS UPON FAILURE OF THE COUNTY TO CLOSE

Subject to the County's rights to reject any and all bids, the County shall tender a duly executed Quit Claim deed conveying the land or interest in real property offered by it for sale within 120 days after Notice of Award to the successful bidder. Failure by the County to close and deliver such Quit Claim Deed within the 120-day period shall entitle the Successful Bidder to refuse to close the transaction by giving written notice of such action to the Land Administrator. Upon receipt of such written notice of refusal, the County shall cancel the transaction and return all Earnest Money to the Successful Bidder. Neither the County nor the Successful Bidder shall be liable to any party in any respect as a result of such refusal to close the transaction under this circumstance.

end

**Bid Schedule** 

## **BID SCHEDULE**

Page 1 of 2

This Schedule must be returned with the Bid

#### Solicitation No. 14-0193-0002-032-9 0 Paul D West Drive, College Park, Georgia 30337

Bidder's Name or Legal Business Name: \_\_\_\_\_

My Bid to Purchase this property is: <u>\$</u>\_\_\_\_\_(dollar amount in numbers)

#### (Dollar Amount in Words)

I have enclosed my earnest money deposit in certified funds in the amount of \$\_\_\_\_\_, which is equal to 10% of my bid amount.

In submitting this bid, the bidder acknowledges the following:

- Sale will be to the highest responsive and responsible bidder, provided that the price offered is equal to or greater than its Fair Market Value as determined by the Land Administrator and the County Manager.
- Bids may not be withdrawn once they have been received and opened by the County.
- The property is being sold "as is" "where is" and "with all faults" and will be conveyed by Quit Claim Deed only.
- Along with the bid, the Bidder must submit a copy of the earnest money check, being certified funds made payable to Fulton County Government in the amount of 10% of the bid amount. The original check must be received in the Purchasing Department within five (5) Business Days of Bid Opening via mail, addressed as follows:

Purchasing and Contract Compliance 130 Peachtree St. Atlanta, GA. 30519 Attn: Mark Hawks

- At the time of submission of the offer, the Bidder must provide evidence of availability of funds with an irrevocable letter of availability of funds from a banking institution (Proof of Funds).
- Any and all due diligence and property inspections should be completed before the date of the Bid Opening since no provision is made for a due diligence period once bids have been opened.
- Bidders are required to be represented by a real estate salesperson (agent or broker) who is licensed to do business in the State of Georgia.

- The County will pay a real estate commission of 5% of the sales price to the Buyer's representative, payable at closing, provided that said representative is licensed to sell real estate in the State of Georgia and that he/she is providing services to the Buyer under an Exclusive Buyers Brokerage Agreement.
- Funds shall be collected from the Successful Bidder in the form of cash, cashier's check, wire transfer, or bank issued check.
- All closing costs, including the County's closing attorney's fees shall be borne by the Bidder and shall be paid at closing.
- Successful Bidder must close on property in accordance with the terms and conditions of the Real Estate Sales Contract and the Invitation for Sale by Sealed Bid.

Bidder's Address:		
Phone:	Email:	
Bidder's Title (if appropriate)		
Bidder's Signature:	date	
Real Estate Agent's Name:	License #	
Real Estate Agent's Phone:	Email address:	
Brokerage Name, Address and Phone: _		
Agent's Signature:	date	

Real Estate Sales Contract

#### Real Estate Sales Contract

#### Solicitation No. 14-0193-0002-032-9

#### 0 Paul D West Drive, College Park, Georgia 30337

1. The undersigned Purchaser agrees to buy, and the undersigned Seller agrees to sell all that tract or parcel of land, with such improvements as are located thereon, described as follows:

2. Cash Sale. This is a cash transaction with no contingencies for financing allowed and Purchaser shall pay all closing costs including the cost of the County's Closing Attorney's fee(s).

3. Earnest Money. A good faith deposit of US Dollars in certified funds in the amount of (10% of the bid amount) is herein paid as a part of this Bid and shall The amount of the good faith Earnest Money deposit be treated as Earnest Money. shall be applied toward the Purchase Price at closing. Disbursement of Earnest Money. Fulton County may (i) disburse the Earnest Money to Buyer if contract is not accepted, unless that issue is disputed; (ii) disburse the Earnest Money for credit to Buyer at Closing; (iii) disburse the Earnest Money pursuant to a separate written agreement signed by the parties, agreeing to the terms of disbursement of the Earnest Money; (iv) disburse the Earnest Money upon order of a court or arbitrator which has jurisdiction over the matter; or (v) if the Contract has been terminated or Closing has failed to occur, no more than thirty (30) days after the date of the Notice of Award, Fulton County shall notify all parties of its disbursement decision. Upon receipt of said decision, the buyer shall have ten (10) days to object to the disbursement. After receipt of a party's objection, Fulton County may change its decision or proceed according to its original notification, but shall, in any event, notify the parties of said final disbursement.

4. Seller will convey to Purchaser title to the Property by Quit Claim Deed.

5. Seller and Purchaser agree that such papers as may be legally necessary to carry out the terms of this agreement shall be executed and delivered by such parties at or before the time the sale is consummated. Seller shall deliver possession of the Property to Purchaser at time of closing.

6. This sale is "AS IS, WHERE IS AND WITH ALL FAULTS" with regard to the condition of the Property. Should the Property be destroyed or damaged before this agreement is consummated, then at the election of the Purchaser, this agreement may be canceled.

7. Purchaser and Seller each represent and agree that Bidder is represented by a real

estate salesperson (agent or broker) who is licensed to do business in the State of Georgia and that the County will pay a real estate commission of 5% of the sales price, payable at closing, provided that said representative is providing services to the Successful Bidder under an Exclusive Buyers Brokerage Agreement.

8. Time is of the essence of this agreement. This agreement and all Terms, Conditions and provisions of the Invitation for Sale by Sealed Bid constitutes the sole and entire agreement between the parties hereto and no modification of this agreement shall be binding unless attached hereto and signed by all parties to this agreement. Any representation, promise, or inducement not included in this agreement shall not be binding upon any party hereto. Typewritten or handwritten provisions, riders and addenda shall control over all printed provisions of this agreement in conflict with them.

9. Real estate taxes and assessments for the Property shall be prorated as of midnight of the date immediately preceding the date of closing.

10. This transaction shall be closed by a law firm selected by the County.

11. This instrument shall be regarded as a binding contract upon execution by the County.

This instrument is signed, sealed and delivered by the parties and the date of last execution as shown below shall be the "Effective Date" of this Agreement.

SELLER		
Signed, sealed and delivered this day of,	FULTON COUNTY, a political subdivision of the State of Georgia	
2021 in the presence of:	-	
	Ву:	
Witness	Robert L. Pitts, Chairman Fulton County Board of Commissioners	
	Attest:	
Notary Public	Tonya R. Grier, Clerk of Commission	
[Notary Seal]		
APPROVED AS TO FORM		
Thisday of, 2022.		
Office of Fulton County Attorney		
PURCHASER(S)	REAL ESTATE AGENT	
Print Name Here	Print Name Here	
Signature	Signature	
Street Address	Brokerage Name	
City/State/Zip	Brokerage Address	
Telephone and Email	Agent's Email	
Date of Execution	Agent's License Number	

Non-collusion Affidavit of Bidder/Offeror

#### STATE OF GEORGIA

#### COUNTY OF FULTON

#### **NON-COLLUSION AFFIDAVIT OF BIDDER/OFFEROR**

I, \_\_\_\_\_\_\_ certify that pursuant to Fulton County Code Section 2-320 (11), this bid or proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a bid for the same property, and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of state and federal law and can result in fines, prison sentences and civil damages awards. I agree to abide by all conditions of this bid or proposal and certify that I am authorized to sign this bid or proposal for the bidder.

Affiant further states that pursuant to O.C.G.A. Section 36-91-21 (d) and (e), has not, by itself or with others, directly or indirectly, prevented or attempted to prevent competition in such bidding or proposals by any means whatsoever. Affiant further states that (s)he has not prevented or endeavored to prevent anyone from making a bid or offer on the project by any means whatever, nor has Affiant caused or induced another to withdraw a bid or offer for the work.

(BIDDER OR COMPANY NAME)	-
By its: (TITLE/AUTHORITY)	_
Sworn to and subscribed before me this day of	, 20
<u>By:</u>	
(SECRETARY/ASSISTANT SECRETARY)	
(Affix corporate seal here, if a corporation)	
Notary Public:	
County:	
Commission Expires:	
NOTE:	

IF THE OFFEROR IS A PARTNERSHIP, ALL OF THE PARTNERS AND ANY OFFICER, AGENT, OR OTHER PERSON WHO MAY HAVE REPRESENTED OR ACTED FOR THEM IN BIDDING FOR OR PROCURING THE CONTRACT SHALL ALSO MAKE THIS OATH.

IF THE OFFEROR IS A CORPORATION, ALL OFFICERS, AGENTS, OR OTHER PERSONS WHO MAY HAVE ACTED FOR OR REPRESENTED THE CORPORATION IN BIDDING FOR OR PROCURING THE CONTRACT SHALL MAKE THE OATH.

Legal Description of the Property

#### LEGAL DESCRIPTION

#### 0 Paul D West Drive, College Park, Georgia 30337

All that tract or parcel of land lying and being in Land Lot 193 of the 14<sup>th</sup> District of Fulton County, Georgia, being Lots 29, 30 and 31 of the C.C. Bowling Property, as per plat recorded on Plat Book 61, page 114, Fulton County Records, being ore particularly described as follows:

BEGINNING at the southeast corner of Lot 31, said point being the northwest corner of two proposed 50-foot streets, as shown on plat referred to above; running thence north along the west side of a 50-foot proposed street 300 feet to Lot 28; thence west along the south side of Lot 28, 247.7 feet; thence south 300 feet to the north side of a proposed street (now Paul D. West Drive); running thence ease talon the north side of said proposed street (now Paul D. West) 250 feet to the point of beginning.

This legal description is taken from Indenture into Fulton County dated August 2, 1965 and recorded in Deed Book 5248 page 374.