

METROPOLITAN ATLANTA HIV HEALTH SERVICES PLANNING COUNCIL
Fulton County Department of Health & Wellness
4th Floor Conference Room
99 Jesse Hill Jr. Drive
Atlanta, Ga 30303
January 15, 2015

Corrected Version

**Voting Members
Present**

Tevor Pearson, 1st Vice Chair	Ken Lazarus , 2nd Vice Chair
Kendric Williams	Necaela Penn
Terry Stidom	Cheryl Courtney Evans
Jeannette Nu'Man	Steven Bales
Peter Thibodeaux	Sharon Flicking
James Lark	David Renzik
Lisa Roland	Reggie Dunbar,III
Norris Williams	Gene Farber
Sonya Chapman	Deb Bauer
Timothy Young	Dwight Curry Anderson
Nicole Roebuck	Katrina Banes
Larry Lehman	Jeff Graham
Ruby Lewis Hardy	Richard Willis
Stephanie Laster	Tracie Graham
Andrew Burgess	Harvinder Makkar
Phyllis Malone	

**Voting Members
Not Present**

Albert Mitchell	Moneta Sinclair
Andre Johnson	Robert Anderson
Acuff Burgass	Scott Parry , MD
Shirley Hartsel	Sean Williams
Jacque Muther	Timothy Webb
Jerona Blue	Ashly Green
Mikki Hollinger	Joaquin Hubert
Marsiol Lopez	Mace Raymond
Michael DeMayo	Sanjay Sharma

The January 15th meeting of the Planning Council was called to order at 9:00 a.m. by 1st Vice-Chair Trevor Pearson. Trevor welcomed everyone to the first Planning Council meeting of 2015.

A motion was made by Terry Stidom and seconded by Jeanette Nu'Man to adopt the revised January 15th Planning Council agenda by removing the CAPUS presentation from the agenda.

A motion was made by Terry Stidom and seconded by Katherine Lovell to adopt the revised November 20th Planning Council minutes.

Consumer Caucus: Terry Stidom- Vice Chair of Consumer Caucus

- The Caucus met on Wednesday, January 14th at AID Atlanta.
- The Caucus is working on a work plan for 2015.

AAOI Update: Sandra Vincent – This year's Atlanta Area Outreach Initiative will be (AAOI) will be a joint partnership between Prevent (Fulton DeKalb Jurisdictional Planning Group) and the Metropolitan Atlanta HIV Health Services Planning Council (MAHHSPC). The Initiative will take place on Saturday, February 7th from 7AM- 5PM at the Loudermilk Center located at 40 Courtland Blvd. Individuals wishing to register for the event can register at www.AAOI.info or dial 404.613-2264 (AAOI) for additional information. Registration is currently open; and onsite registration will take place from 7AM – 8AM. The final planning meeting will be held today at 2PM, January 15th at Absolute Care. There is a great need for volunteers during the event. Agencies can place an ad in the AAOI Program booklet free of charge.

Grantee Update: Jeff Cheek – The Grantee's Office submitted all required reports to HRSA before the deadline. The Grantee is working with agencies to find out how much money they will return during this grant cycle. The Grantee will request carryover dollars based on what is returned from agencies. Most agencies have spent the required 95% of their formula dollars. Carry over requests are due by July.

The 2015 Request for Proposal (RFP) was released on Wednesday, November 5th. The deadline to submit all applications was Friday, December 19th at 11:00 a.m. Phase I of the Outside Review Committee (ORC) will be held on Wednesday & Thursday, January 28th -29th, 2015. Phase II of the Outside Review Committee will be held on Wednesday & Thursday, February 4th - 5th, 2015. ORC orientation was held on Wednesday, January 7th. The Grantee will implement a (3) year contract with agencies and use carryover funds to open the process up for agencies that did not apply for to funding at the start of the contract.

The Committee expressed its concern regarding the Health Insurance Program (HIP). The Executive Committee convened a taskforce to help resolve the Health Insurance Program. Trevor Pearson will chair the taskforce.

Budget Revision(s) - Action Item: Michelle Fleetwood - Multiple agencies requested to move funds across priority categories. The budget revision request totaled \$91,704.06. Net changes per priority (\$56,457.74); Outpatient/ Ambulatory Health Services (Primary Care) Increase of \$2,000.00; Support Services: Emergency Financial Assistance (EFA-1 (Medications) increase \$60,679.34; Oral Health decrease (\$1,500.00) Oral Health Increase \$17,131.99; Mental Health decrease (\$10,500.00); Substance Abuse (Outpatient) decrease \$7,500.00) Increase in Substance Abuse \$2,000.00; Medical Nutrition Therapy increase \$6,928.21; Support Services - Medical Transportation decrease (\$299.73); Support Services - Medical Transportation increase \$2,964.52; Support Services - Food decrease (\$15,446.59). The requests are due to the contract period being 10 months. Many of the agencies have provided projections and notified the Grantee's Office of funds that would not be expended and requested to move funds to other categories so the funds could be expended.

A motion was made by Katherine Lovell and seconded by James Lark to accept the budget revision as presented. Yes: 32 No: 0. The motion carried.

Assessment Committee: Steven Bales - The Assessment Committee and SEATEC are finalizing the 2015 Consumer Survey. The Committee has completed its 2014 work plan and currently developing its 2015 work plan. The Committee will continue to work on health disparities within the seven (7) target zip codes.

Comprehensive Planning Committee: Katherine Lovell - The Comprehensive Planning Committee met on Wednesday, January 14th at Grady IDP. The Committee will make final updates to the Comprehensive Work Plan and provide a presentation on accomplishment during the March Planning Council meeting.

Council Procedures Committee: Larry Lehman- The Council Procedures Committee will meet following Planning Council meeting today.

Evaluation Committee: Robert Anderson - The Evaluation Committee looking into developing meeting dates, times and location to meet for the 2014 - 2015 Planning Council year.

Housing Committee: James Lark - The Housing Committee met in October. The Committee appointed Reggie Dunbar as its co-chair. The Committee is working with various housing agencies to host a housing fair during the month of April. John Warchol from Atlanta Legal Aid was present at the meeting to address several concerns related to housing for Person Living with HIV/AIDS. The Housing Committee will meet on Thursday, January 29th at the Grantee's Office from 12:00 p.m. - 2:00 p.m.

Membership Committee: Terry Stidom- The membership Committee met on Monday, February 2nd at 137 Peachtree Street from 12PM - 2PM. The Committee is revising "Planning 101" to present at the May Planning Council meeting. The Committee is drafting a membership drive letter for universities and local prisons to inform them of the Planning Council, its work, and to encourage

membership. The Leadership Institute Training will be held quarterly. The training is designed to increase an individual's leadership skill.

Priorities Committee: Timothy Young – The Priorities Committee will meet in June/July to being the FY16-17 priority setting.

Public Policy: Jeff Graham – The Public Policy Committee is developing fact sheets for new Congressional delegation members. The educational packets will include information on unmet needs, funded agencies, number of people living with HIV disease, and infection rates. This as well as other relevant information regarding Ryan White Part A will be compiled and presented in accordance with Congressional Districts.

The Committee will also be supporting the Health Insurance Premium Program (HIP) task force organized by the Executive . The task force is charged with identifying the status of the Grantee's efforts to develop a joint payment infrastructure with the State of Georgia Department of Public Health; the goal is to develop a seamless program throughout the State of Georgia. The Task Force will also identify the status of efforts to include assistance with deductibles and co-payments for clients shifting from Ryan White Part A to Private Insurance. The original goal by the State and Grantee was to have a joint vendor/process online by January 2015. Information will be provided to Priorities in June. **(Correction - originally omitted)**

Quality Management Committee: Nicole Roebuck - The Quality Management Committee will meet on Thursday March 5th at Grady IDP, room 354. SEATEC is conducting chart reviews. The Committee submitted its completed 2014 work plan to Comprehensive Plan. The Committee will develop Patient navigation Standards during the upcoming year.

Public Forum

Dwight Anderson announced "Together for Life "support group meets every Monday, from 5:30 p.m. – 7:00 p.m. at Fulton County Health Department.

David Reznik announced that on Friday, February 27th at the Marriott Courtyard Executive Park there will be an Oral Health Care and HIV information session. For more information call 404.727.1550

The meeting was adjourned at 10:42 a.m.

Meeting Date: January 15, 2015

Minutes Approval Date: March 19, 2015

Attested By:

{Trevor Pearson – Electronic Signature}

Trevor Pearson



APPROVED