

**METROPOLITAN ATLANTA HIV HEALTH SERVICES PLANNING COUNCIL  
EXECUTIVE COMMITTEE MEETING  
Fulton County Health and Human Service Building  
137 Peachtree Street S.W.  
Atlanta, GA 30303  
(Conference Call)**

November 12, 2015  
8:45 a.m.

The November 12, 2015 Planning Council Executive Committee Meeting was called to order at 8:45 a.m.

A motion was made and seconded to adopt the November 12, 2015 agenda. Motion Carried.

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Atlanta, Georgia 30303  
(Teleconference)**

November 12, 2015  
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**AGENDA**

Opening Remarks	Ken Lazarus, Planning Council Chair
Adoption of the Agenda	
Planning Council Update	Sandra Vincent, Project Officer
Grantee Update	Jeff Cheek, RWPA Director
Budget Revisions – <i>Action Item</i>	Ulicia Bolton
Committee Updates	
Review of Planning Council Agenda	
Adjournment	

**Planning Council – Sandra Vincent, Planning Council Project Officer**

Sandra presented the status of the current PC budget and discussed utilization of the remaining funds. Funds need to be expended by February 2016. The Health Program Assistant position is currently in process of being filled.

The floor was then opened for questions.

**Grantee Update – Jeff Cheek, RWPA Director**

Jeff reported that the HRSA application was submitted on October 29, 2015. The HRSA site visit will be completed in January around MLK week. HRSA wants to attend the Planning Council and Consumer Caucus meeting during the site visit.

Jeff also expressed concerns in regards to having the funds spent by 02-28-2016. He mentioned that the state does not need ADAP funding. Also, Jeff Graham will have an insurance informational session during the ACA open enrollment period. The enrollment period ends January 31<sup>st</sup>. The Research Analyst is waiting on personnel to certify the registration. The Patient Navigation training by Cicutelli was held in October.

Fulton County is discussion the closure of the Aldredge Center (Fulton County Department of Health and Wellness) due to high maintenance cost of the heating, A/C, and other issues.

A brief discussion ensued.

The Grantee reported that the new Database Specialist Joseph Lynn has Careware up and operating. The residual contract agencies will not be obligated to use it.

The floor was then opened for questions.

**Budget Revisions-Action Item- Ulicia Bolton, Project Officer**

Ulicia reported that the agencies need to play close attention to their budgets. It was motioned and properly seconded that the Budget revisions are accepted as presented. The motion carried.

**Budget Revision – Action Item 12-Nov-15**

		Subtraction	Addition	Net Change
<b>Core Services</b>				
Medical Case Management	(MCM)	\$ (37,519.31)	\$ -	\$ (37,519.31)
Medical Nutrition Therapy	(MNT)	\$ (1,353.00)	\$ 20,000.00	\$ 18,647.00
Mental Health	(MH)	\$ (16,696.00)	\$ 15,500.00	\$ (1,196.00)
Oral Health	(OH)	\$ (1,500.00)	\$ 34,301.12	\$ 32,801.12
Outpatient Ambulatory Medical Care	(OAMC)	\$ (100,147.77)	\$ 69,444.31	\$ (30,703.46)
Substance Abuse	(SA)	\$ (7,500.00)	\$ 10,648.00	\$ 3,148.00
<b>Support Services</b>				
SS- Case Management Non-medical	(CMNM)	\$ (11,977.61)	\$ -	\$ (11,977.61)
SS- Food Bank/Home Delivered Meals	(FB)	\$ -	\$ 1,353.00	\$ 1,353.00
SS- Linguistics Assistance	(LA)	\$ -	\$ 2,000.00	\$ 2,000.00
SS- Medical Transportation	(MT)	\$ -	\$ 30,351.34	\$ 30,351.34
SS-Psychosocial Support	(PS)	\$ (6,904.08)	\$ -	\$ (6,904.08)
<b>Total</b>		<b>\$ (183,597.77)</b>	<b>\$ 183,597.77</b>	<b>\$ (0.00)</b>
			\$	\$ -

The motion was made to approve agency budget revision totaling \$183,597.77 across priority categories as referenced in the above table. It was motioned and seconded to move the revision to Planning Council for second. The motion carried without objection.

## **Committee Updates**

### **Assessment Committee Chair - Jeanette Nu'Man**

Jeanette reported that the Assessment committee is currently reviewing data from the Needs Assessment.

### **Comprehensive Planning Committee Chair - Katherine-Lovell**

Katherine reported that the Comp Plan Committee is near its completion of the review of the National HIV/AIDS Strategy. They are also brainstorming ideas for the integrated plan. The integrated meeting will occur in December.

### **Council Procedures**

No Report

### **Evaluation Committee**

No Report

### **Housing Committee**

No Report

### **Membership Committee**

No Report

### **Public Policy Committee Chair - Jeff Graham**

Jeff Graham reported the meeting dates will change for next year. They also reported the need to educate Consumers on insurance enrollment.

### **Priorities Committee**

No report

### **Quality Management Committee Chair- Nicole Roebuck**

Nicole reported that the Quality Management Committee is in the process of reviewing the peer model standards. Their primary focus is to set benchmarks and finish the committee's work plan. The committee will submit it to the planning council by the end of December.

### **Review of the Planning Council Agenda**

The motion to accept the Planning Council agenda was made and properly seconded. The motion carried.

The meeting was adjourned at 9:58 A.M.

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**Meeting Date: January 13, 2016**

**Attested By:**

*Ken Lazarus*

**Ken Lazarus, Planning Council Chair**

