

**Metropolitan Atlanta HIV Health Services Planning Council**  
**Executive Committee**  
**Conference Call**  
**November 16, 2011**  
**8:45 a.m.**

**Committee Members Participating**

Dolph Ward Goldenburg	Jeff Graham
Hermeyone Wilson	Nicole Roebuck
Larry Cook, 1 <sup>st</sup> Vice Chair	Ruby Lewis-Hardy
Robert MacLean, 2 <sup>nd</sup> Vice Chair	Larry Lehman

**Committee Members Not Participating**

Jeanette Nu'Man	Dazon Dixon Diallo, Chair
Katherine Lovell	Robert Di Vito

The Executive Committee was called to order at 8:52 a.m. by 1<sup>st</sup> Vice Chair, Larry Cook.

**A motion was made, seconded and passed to adopt the Executive Committee agenda.**

**A motion was made, seconded and passed to adopt the September 8<sup>th</sup> Executive Committee minutes.**

**A motion was made, seconded and passed to adopt the October 7<sup>th</sup> Executive Special Called Meeting minutes.**

**Grantee Update:** Kandace Carty - The HRSA application was submitted before the November 1<sup>st</sup> deadline. The requested amount for FY 2012 is \$23,442,079 which is an increase from the 2011 award of \$21,577,871. The Grantee's office released a Residual RFP to all currently funded agencies. The applications are due Thursday, December 1<sup>st</sup> by 12 noon. The Outside Review Committee (ORC) will be held Thursday, December 8<sup>th</sup> or Friday, December 9<sup>th</sup> at the Fulton County Health & Human Services building located at 137 Peachtree St., 1st floor Conference Room. The contracts will have a start date of November 1<sup>st</sup>, 2011 through April 30<sup>th</sup>, 2012. A new staff person, Renard McKenzie, has been hired as the Database Specialist.

**Budget Revision: Ulicia Bolton - Action Item:** Two (2) budget revision requests were received to move \$79,500.00 from the following Priority Categories: \$14,000.00 from AIDS Pharmaceutical Assistance; \$47,500.00 from Oral Health; \$6,000.00 from Support Services/Linguistic Services, and \$12,000.00 from Support Services/ Medical Transportation.

The total request for the budget revision is \$79,500.00, with increases to Primary Care (\$77,000.00) and Mental Health (\$2,500.00). The agencies provided justification as to why the request is being made. The Grantee staff will track all request for funds moved between categories.

**A motion was made, seconded and passed to accept the budget revision.**

**HOPWA Committee Report:** Dolph Goldenburg - The HOPWA Committee presented a draft summary of the Housing Needs, Gaps and Barriers Survey conducted by the HOPWA Committee and completed by 320 respondents. The Committee is interested in administering the survey again in 2012 and noted that they would also like to review AIDS Alabama's needs gaps analysis model. The goal for the survey is to provide information to the Priorities Committee during its deliberation and allocation process.

**Quality Management Committee:** John Warchol - The Quality Management Committee presented Standards and Measures for Legal Services. The Committee recommended that a legal check on clients be included to assist with their legal needs and the Executive Committee agreed that the check could be added during the screening tool process.

**A motion was made, seconded and passed to accept the Legal Standards of Care.**

**Committee Updates:**

**Assessment Committee:** No Report

**Comprehensive Planning Committee:** Nicole Roebuck - The Comprehensive Planning Committee is finalizing goals and objectives for the FY 2012 -2015 Comprehensive Plan which included a joint meeting with the Assessment Committee and the Quality Management Committee. The Committee's next meeting will be held on Wednesday, November 30<sup>th</sup> at Grady IDP room 354.

**Council Procedures Committee:** Larry Lehman - Committee members will be contacted to determine a meeting date and time.

**Evaluation Committee:** Ruby Lewis Hardy - Committee members will be contacted to determine a meeting date and time.

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**Membership Committee:** Hermeyone Wilson - The New Membership Orientation will be held on December 9th at the Loudermilk Conference Center from 9:00 a.m. - 2:00 p.m. All Committee chairs have been asked to attend and talk about their Committee's role on the Planning Council.

**Public Policy Committee:** Jeff Graham - The Public Policy Committee will meet the week of November 28th. The Committee will also make a presentation to the Fulton County Board of Commissioners to thank them for providing leadership and support to the Ryan White Planning Council in the fight against HIV/AIDS.

**Priorities Committee:** No Report

The Executive Committee reviewed the November 17<sup>th</sup> Planning Council agenda.

**A motion was made, seconded and passed to adopt the November 17<sup>th</sup> Planning Council agenda.**

Meeting adjourned at 9:55 a.m.