



SUMMARY HIGHLIGHTS OF THE REGULAR MEETING OF
THE FULTON COUNTY BOARD OF HEALTH

Regular Board Meeting
April 24, 2019
9:45a.m.

The following is a general summary of actions taken by the Fulton Board of Health at the April 24, 2019 regular meeting.

Members Present

Chairman Otis Brawley, Vice-Chairman Jack Hardin, Secretary Lynne Meadows, Clint Owens, Commissioner Natalie Hall.

Member Absent

Council Member Carla Smith

I. Call to Order

The meeting of the Fulton County Board of Health was called to order by Chairman Otis Brawley.

The Board voted to approve an amendment to the regular meeting schedule in order to change the start time of the April 24 meeting to 9:45AM. It was unanimously approved.

II. Old Business

Approval of Minutes, Regular Board Meeting of April; 24, 2019. The minutes were approved.

III. New Business

Discussion Items

Commissioner of Public Health, Dr. Kathleen E. Toomey, M.D., M.P.H. introduced Dr. Sandra Ford, M.D., M.B.A., the District Health Director for the DeKalb Board of Health, and announced her appointment of Dr. Ford as the Interim District Health Director for the Fulton Board of Health, pending the approval of the Board.

Current Interim District Health Director, J. Patrick O'Neal, M.D., announced his resignation from the Board of Health as of April 30, 2019 and requested approval from the Board.

Chairman Brawley announced his appointment as the Bloomberg Distinguished Professor at Johns Hopkins University, and the requirement that he resign from the Board of Health, requesting approval of his resignation as of April 30, 2019.

IV. Executive Session

The Board voted unanimously to recess into a closed Executive Session to consider matters of personnel, litigation, and/or real estate.

The Board members returned from the closed Executive Session and voted unanimously to return to the regular meeting at 10:05am.

V. Discussion Items

Consideration of the Resignation of J. Patrick O’Neal, M.D., as Interim Executive Director and District Health Director, and the Resignation of Otis Webb Brawley, M.D., MACP, FASCO, FACE, as Chairman and Member of the Fulton County Board of Health, Sandra Ford, M.D., M.B.A., F.A.A.P as Interim Executive Director and District Health Director by Commissioner and State Health Officer, Kathleen E. Toomey, M.D., M.P.H.

Chairman Brawley announced on the record that the Board in Executive Session voted to accept the Resignation of J. Patrick O’Neal, M.D., as Interim Executive Director and District Health Director, the Resignation of Otis Webb Brawley, M.D., MACP, FASCO, FACE, as Chairman and Member of the Fulton County Board of Health. These resignations will be effective May 1, 2019.

The BOH also voted in Executive Session to unanimously approve the Appointment of Sandra Ford, M.D., M.B.A., F.A.A.P as Interim Executive Director and District Health Director by Commissioner and State Health Officer, Kathleen E. Toomey, M.D., M.P.H. Dr. Ford will become the Interim DHD on May 1, 2019.

VI. Budget

A. Certification of BOH FY 2020 Budget

The 2020 Budget and fund balance were presented by District Administrator, Beverly Stanley. The Board Members voted to approve and certify the 2020 Budget, and Chairman Otis Webb Brawley signed the certification and fund balance statement.

B. Financial Status Report

Financial Systems Manager, Jamar Parker, presented the Financial Status Report via a PowerPoint presentation.

VII. District Director’s Board Report

- J. Patrick O’Neal discussed the ongoing process of the Board of Health becoming an independent entity and highlighted the new directors that are helping to move it forward.
- A special thanks was also given to Natalie Hall for her assistance with the improved budget.
- Dr. O’Neal closed his update with confidence that an end to HIV/AIDS epidemic is a real possibility in Fulton County, DeKalb County and Gwinnet County.
- Epidemiologist, Sasha Smith, presented information regarding the Hepatitis A Outbreak in Fulton County and the board of Health’s response. David Holland, M.D., .M.H.S., Chief Clinical Officer, joined her to address any questions.

VIII. Audit

Rhonda Collins, Auditor from Robert W. Baker & Associates, summarized their audit experience with the Board of Health via a PowerPoint presentation. She informed the BOH that they achieved an unmodified audit report, and congratulated the team for their cooperation and success. The Report included several minor findings, which were related to the fact that not all incoming financial assets and obligations for the BOH fiscal year ending June 30, 2018, were recognized, since Fulton County closes its fiscal year in December, and the BOH and its fiscal agent had not provided a mechanism to ensure all debits and credits attributable to the BOH’s

fiscal year were captured. Beverly Stanley shared that the board of Health and Fulton County are currently collaborating for budget and close-out improvement as a solution.

IX. Old Business

Attorney, Jennifer Culler presented the Report and Recommendations of the Special Committee that studied a proposed By-Laws Amendment intended to provide the ability to hold urgent meetings of the BOH by telephone. The Committee recommended that in addition to providing the ability to hold meetings by telephone, the BOH consider allowing meetings in special circumstances to be held by video conference or similar electronic means. The Committee also recommended that the BOH consider providing the Board with the ability to have a quorum of the Board without having the named Chair or Vice Chair present if necessary, and to provide the ability in such an instance to elect a chair pro tem to preside over the urgent meeting.

Counsel presented a proposed redline of the current Bylaws and asked for a First Adoption of those modifications. The motion was granted by the BOH Members unanimously. This matter will come back before the Board at the next regular meeting for a Second Adoption in order for it to be finalized.

X. Recognitions

J. Patrick O'Neal recognized Kathleen E. Toomey, M.D., M.P.H., Former District Health Director for her service to the BOH and Fulton County overall. He also presented Dr. Toomey with an award to show the appreciation on behalf of the BOH. Dr. Toomey rose to thank the BOH Members and the employees of Fulton County BOH. Photos were taken by the Communications team.

J. Patrick O'Neal also recognized Chairman Otis Webb Brawley for his service on the BOH over the years and presented him with an award as well. Photos were taken by the Communications team.

Dr. Brawley then recognized J. Patrick O'Neal for his service on before and during his work at Fulton County as interim Health Director and presented him with an award of appreciation. Photos were taken by the Communications team.

J. Patrick O'Neal also paid a special recognition to Rosalyn Bacon, Senior Deputy Director, for her work at the Fulton County Board of Health. Ms. Bacon received a standing ovation.

XI. Adjournment

The meeting was adjourned at 12:14 pm.