



## Appeal Guidance & Form

Fulton County COVID-19 Emergency Rental Assistance Program Applicants may contest a Program eligibility determination based on Program policy. An Applicant may not challenge the use of federal statutory requirements.

An Applicant must submit a written appeal directly to the Program within **fifteen (15) business days** of the date of determination. If an Applicant fails to file an appeal within fifteen (15) business days of the date of determination, the Program determination will become final.

Applicants who file an appeal are required to provide all relevant facts, circumstances, and documentation to support the appeal. The Program has the discretion to accept or reject new documentation based upon its relevance to the circumstances of the appeal. Appeals may be denied or approved in whole or in part after a thorough review of the circumstances, the information already included in an Applicant's file, and relevant new documentation submitted. An appeal is not an opportunity to resubmit a complete application.

**How to file an appeal:** To submit an appeal, complete the form on the following page and email it to [ERAPappeals@fultoncountyga.gov](mailto:ERAPappeals@fultoncountyga.gov). Applicants that receive approval for an appeal must respond with all requested documentation and/or information within **three (3) business days** of receiving an approval email.

# Fulton County COVID-19 Emergency Rental Assistance APPEAL FORM

Please email this form and all supporting documentation for your appeal to [ERAPappeals@fultoncountyga.gov](mailto:ERAPappeals@fultoncountyga.gov) within fifteen (15) business days of the date of your Program determination.

**Emailed appeals must be sent to:  
[ERAPappeals@fultoncountyga.gov](mailto:ERAPappeals@fultoncountyga.gov)**

Date:	
Application Case ID #:	
Full Name:	
Property Address Line 1:	
Property Address Line 2:	
Current Mailing Address (N/A if same as above):	

Select one of the following options for which you are requesting appeal:

- Eligibility Determination
- Award Amount Determination

Provide an explanation of the basis for the appeal: